

WILSON  
COMMUNITY  

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COLLEGE



**2023  
ANNUAL  
SECURITY  
REPORT**

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## Purpose

Wilson Community College provides an annual Campus Safety Report for students, employees, and the general public, in compliance with the Jeanne Clery Disclosure of Campus Security and Crime Statistics Act (The Clery Act) and the Higher Education Opportunity Act. The report provides information about campus safety and security, campus crime statistics for the previous three years, and safety and security-related policy statements.

Each year, an e-mail notification that provides the website to access this report is sent to all currently enrolled students, faculty, and staff. A partial version of the report is available in the College Catalog and copies of the report may be obtained from the WCC Police Department (Room C-100), or by calling (252) 246-1393. Current and prospective employees may obtain a copy from Human Resources or by calling (252) 246-1263.

The Clery Act and the United States Department of Education regulations require Title IV participating institutions to meet the following requirements:

- **Crime Statistics** – annual disclosure of crimes that occurred within the Clery geography and were reported to a local police agency or campus security authority.
- **Security and Access** - a statement of policy concerning security of and access to campus facilities and security considerations used in the maintenance of campus facilities.
- **Campus Law Enforcement** – a statement of policy that addresses the enforcement authority and jurisdiction of security personnel; and the working relationship of campus security personnel with state and local police agencies, including whether those security personnel have the authority to make arrests; and any agreements, such as written memoranda of understanding between the institution and such agencies, for the investigation of alleged criminal offenses.
- **Reporting of Crimes and Emergencies** – policies and procedures for reporting criminal offenses and other emergencies on campus that encourage accurate and prompt reporting of all crimes to the campus police and/or the appropriate administrators.
- **Timely Warnings and Emergency Notifications** – statement of procedures for providing timely warnings and emergency notifications to the campus.
- **Emergency Response and Evacuation** – statement of emergency response and evacuation procedures.
- **Non-discrimination and Harassment Policy** - prohibits the institution, an officer, or employee of the institution from relating, intimidating, threatening, coercing, or otherwise discriminating against any individual with respect to the implementation of any provision of the Clery Act.
- **Drug and Alcohol Policy** – statement that prohibits illegal possession, consumption or distribution of alcohol or controlled substances is strictly prohibited and violates both federal and state laws.
- **Sexual Assault Prevention and Response** – a statement of policy regarding the institution’s programs to prevent dating violence, domestic violence, sexual assault, and stalking and procedures the institution will follow when one of these crimes is reported.
- **Sex Offender Registration** - a statement advising the campus community where law enforcement agency information concerning registered sex offenders may be obtained.

## Disclosure of Crime Statistics

All institutions of higher education that participate in federal student aid programs are required to disclose the following statistics to the entire campus community, in accordance with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act. The US Department of Education is responsible for overseeing all regulatory and compliance issues included in the Act. The following information is required to be published annually by October 1, for the three previous calendar years.

OFFENSE	LOCATION	2020	2021	2022
<b>Murder/Non-Negligent Manslaughter</b>	On-Campus	0	0	0
	Public Property	0	0	0
	Non-Campus	0	0	0
<b>Negligent Manslaughter</b>	On-Campus	0	0	0
	Public Property	0	0	0
	Non-Campus	0	0	0
<b>Sex Offenses, Forcible</b>	On-Campus	0	0	0
	Public Property	0	0	0
	Non-Campus	0	0	0
<b>Sex Offenses, Non-Forcible</b>	On-Campus	0	0	0
	Public Property	0	0	0
	Non-Campus	0	0	0
<b>Robbery</b>	On-Campus	0	0	0
	Public Property	0	1	0
	Non-Campus	0	0	0
<b>Aggravated Assault</b>	On-Campus	0	0	0
	Public Property	0	0	0
	Non-Campus	0	0	0
<b>Burglary</b>	On-Campus	0	0	0
	Public Property	0	0	0
	Non-Campus	0	0	0
<b>Motor Vehicle Theft</b>	On-Campus	0	0	0
	Public Property	1	0	1
	Non-Campus	0	0	0
<b>Arson</b>	On-Campus	0	0	0
	Public Property	0	0	0
	Non-Campus	0	0	0
<b>Liquor Law Arrests</b>	On-Campus	0	0	0
	Public Property	0	0	0
	Non-Campus	0	0	0

OFFENSE	LOCATION	2020	2021	2022
<b>Liquor Law-Referrals</b>	On-Campus	0	0	0
	Public Property	0	0	0
	Non-Campus	0	0	0
<b>Drug Law Arrests</b>	On-Campus	0	0	0
	Public Property	1	5	5
	Non-Campus	0	0	0
<b>Drug Law-Referrals</b>	On-Campus	0	0	0
	Public Property	0	0	0
	Non-Campus	0	0	0
<b>Weapons Possession Arrests</b>	On-Campus	0	0	0
	Public Property	0	0	0
	Non-Campus	0	0	0
<b>Weapons Possession- Referrals</b>	On-Campus	0	0	0
	Public Property	0	0	0
	Non-Campus	0	0	0
<b>Hate Crimes</b>	On-Campus	0	0	0
	Public Property	0	0	0
	Non-Campus	0	0	0
<b>Stalking</b>	On-Campus	0	0	0
	Public Property	0	0	0
	Non-Campus	0	0	0
<b>Dating Violence</b>	On-Campus	0	0	0
	Public Property	0	0	0
	Non-Campus	0	0	0
<b>Domestic Violence</b>	On-Campus	0	0	0
	Public Property	0	0	0
	Non-Campus	0	0	0
<b>*Unfounded Crimes</b>	On-Campus	0	0	0
	Public Property	0	0	0
	Non-Campus	0	0	0

- \* Statistics are provided by the WCC Police Department and Wilson Police Department.
- \* Unfounded crimes- crime reported and/or arrest is made, but charges are later dropped.
- \* Public property
- \* Non-campus properties and or facilities- properties and/ or facilities owned or operated by the College that are regularly used by students, but are not a part of the campus. (Coastal Plains Law Enforcement Training Center, the Fire Training Grounds, Lee Technology Center.

## Security and Access

The College is open to students, parents, employees, contractors, guests, and invitees during normal business hours: Monday through Thursday, 8:00 a.m. to 10:00 p.m. and Friday, 8:00 a.m. to 3:00 p.m.

during the fall and spring semesters. During the summer the College is open Monday through Thursday, 8:00 a.m. to 10:00 p.m. and closed on Fridays.

During non-business hours, access to all College facilities is granted via key access or admittance by campus security. Access to the Wilson Early College High School (Building J) that houses minors is restricted – doors remain locked and access is granted by key or admittance by a college or high school official. The College has an extensive network of surveillance cameras inside and outside buildings. The camera system is used for real-time observation of high-traffic areas, and video playback for investigative purposes.

The College's standing Safety and Security Committee meets routinely throughout the year and is charged with identifying potential safety issues and recommending changes in policies, procedures, or facilities to address the safety and security needs of the campus. The Committee membership includes administrators, faculty, staff, and student representation. The Vice President of Student Development and Vice President of Finance and Administrative Services co-chair the committee. Committee membership also includes the WCC Chief of Police, Director of Facilities, Director of Law Enforcement Training, Director of Health and Emergency Services, and Associate Vice President of Information Technology. Additional representatives with specific experience or expertise also serve on the committee.

### Campus Law Enforcement Authority and Jurisdiction

The Wilson Community College Police Department is a certified Law Enforcement Agency vested with full law enforcement powers and responsibilities. The WCC Police Department has primary responsibility for protecting the safety of all individuals on campus (students, employees, visitors), and the security of College property and facilities.

All police officers employed by the College have complete police authority to apprehend and power to arrest anyone involved in illegal acts on campus and areas immediately adjacent to the campus. If a student or employee commits a minor offense involving College rules and regulations, campus security officers may refer the individual for disciplinary action.

The College has Mutual Aid Agreements with the Wilson County Police Department, Sheriff's Office, and Wilson County Emergency Communications. The agreements are maintained by the WCC Chief of Police and are kept on record in the Security Office.

### Reporting of Crimes and Emergencies

If you see a crime in progress or behavior which you suspect is criminal, or are yourself a victim of a crime, report it right away by calling the switchboard from a campus phone or calling Security. Any suspicious activity or person seen in the parking lots or loitering around vehicles, inside buildings, or any area immediately adjacent to the campus should be reported to the WCC Police Department at (252) 246-1393 or in the event of an emergency, call 252-246-1400. In addition, you may report a crime to the following College officials and they will ensure assistance is provided:

- WCC Chief of Police (252) 246-1393, Room D-103
- Vice President of Student Development (252) 246-1275, Room F-103e
- Vice President of Academic Affairs (252) 246-1254, Room B-101a
- Vice President of Finance and Administrative Services (252) 246-1221, Room F-104

- Dean of Continuing Education (252) 246-1290, Room B-105g
- Director of Human Resources (252) 246-1263, Room C-106

### Timely Warnings and Emergency Notifications

If a situation arises that in the judgment of the Wilson Community College Police Department and/or local law enforcement, constitutes an emergency or threat, a campus wide “timely warning” alert will be issued using the campus-wide emergency messaging system. Emergency alerts and notifications are sent to students, faculty, and staff via WCC e-mail accounts, phone call, and text message. Students and employees are automatically enrolled to receive e-mail and text message alerts, but may opt out from receiving notifications by text. Emergency alerts are also posted on the College’s website and social medial channels. Anyone with information warranting a timely warning should report the circumstances to the WCC Police Department at (252) 246-1393 or 252-246-1400.

### Emergency Response and Evacuation Procedures

The College has developed emergency response and campus evacuation procedures that are made available to the campus community. Building evacuation plans are posted in each building and emergency procedures for various situations are published in the WCC Emergency Information Guide. Emergency Procedures charts that provide the appropriate steps to take in the event of an emergency are posted in all classrooms, offices, and common meeting rooms in College buildings. The College conducts emergency response drills each semester. The emergency messaging system is routinely tested during emergency drills and is also used to provide inclement weather notifications.

### Nondiscrimination and Harassment Policy

Wilson Community College does not discriminate or permit discrimination by any member of its community against any individual on the basis of race, color, religion, national origin, sex, age, disability, familial status, veteran status, genetic information, or citizenship in matters of admission, employment, or services or in the educational programs or activities it operates.

Harassment, whether verbal, physical, or visual, that is based on any of these characteristics is a form of discrimination. This includes harassing conduct affecting tangible job benefits, interfering unreasonably with an individual’s academic work or work performance, or creating what a reasonable person would perceive is an intimidating, hostile, or offensive environment. Prohibited sex discrimination includes sexual harassment and sexual violence.

### Alcoholic Beverages and Controlled Substances

In compliance with the Drug-Free Workplace Act and the Drug-Free Schools and Campuses Act, the illegal possession, consumption, sale, manufacture or the distribution of alcohol or controlled substances on the College campus is strictly prohibited and is illegal under both state and federal laws. The College is a “drug free” area and the WCC Chief of Police has primary responsibility for the enforcement of alcohol/controlled substance laws on campus. Violators are subject to College disciplinary action, criminal prosecution, and/or fine and imprisonment. College organizations violating alcohol/substance policies or laws will be subject to sanctions by the College. The college provides information on health risks and also provides information that will assist in the location of treatment or counseling services for addiction issues.

## Sexual Assault Prevention and Responses

In compliance with federal and state statutes, Wilson Community College is committed to maintaining and ensuring a work and study environment free of sexual discrimination, sexual harassment, and sexual violence. The College has the ability to address such allegations, investigations, and prompt and effective remedial actions in a non-criminal context. The College's process is separate and apart from law enforcement and/or the judicial system.

Anyone who feels they have experienced sexual discrimination, sexual harassment, or sexual violence in violation of this policy may file a grievance with the Title IX Coordinator, or in his or her absence, any senior College administrator who will report all allegations to the appropriate person(s). An individual may also contact the Wilson Community College Police Department or local law enforcement. Violation of this policy shall constitute possible disciplinary action up to and including dismissal of employment and or expulsion from the College. For a complete copy of the College's Title IX sexual harassment policy and procedures, contact the HR office and/or the Vice President of Student Development.

## Title IX and Campus SaVE Act Statement

The campus SaVE Act prohibits sexual violence, domestic violence, dating violence, and stalking. SaVE also requires a range of reporting options for those are victims of SaVE crimes, including reporting to the college administration, campus police, local law enforcement or confidential reporting. Title IX of the Educational Amendments of 1972 protects individuals from discrimination based on sex in any educational program or activity operated by the college. Sexual harassment, which includes sexual violence, is a form of sex discrimination prohibited by Title IX. All new students are expected to completed the College Title IX/SaVE Act online training during their first semester of enrollment in their ACA 111 or ACA 122 course.

The College's Title IX / SaVE Act procedures are available on the College website.

Additionally, persons may file a complaint with the Office of Civil Rights of the US Department of Education. The College can also assist any complainant to connect with community resources, including:

NC Victim Assistance Network  
Wilson Crisis Center  
(252) 237-5156

NC Coalition Against Sexual Assault  
Wesley Shelter  
(252) 291-2344  
[www.wesleyshelter.org](http://www.wesleyshelter.org)

## Sex Offender Registration

In compliance with the "Campus Sex Crimes Prevention Act" the College provides a link to the North Carolina Sex Offender Registry <http://sexoffender.ncsbi.gov/> on the College's website. Information can also be obtained from the Wilson County Sheriff's Office at (252) 237-2118. The College also publishes a statement in the Catalog advising the campus community where law enforcement information concerning registered sex offenders may be obtained.



Registered sex offenders are required to provide notice of each institution of higher education in that state at which the person is employed or is a student. Certain individuals required to register with the local sheriff's office as a sex offender may be in violation of the law by being "in any place where minors gather for regularly scheduled educational programs or activities". The College regularly serves minor high school students through the Wilson Early College Academy, the Wilson Academy of Applied Technology, and the Career and College Promise (CCP) program. The College is also adjacent to Sallie B. Howard School.