

# CAREER TECHNICAL EDUCATION PATHWAY: Paralegal Technology (C25380HS)



## Career & College Promise (CCP)

CCP provides opportunities for eligible NC high school students to take tuition-free, college courses for dual credit (some students may have to pay for textbooks and materials). Taking CCP courses accelerates completion of college certificates, diplomas, applied associate degrees that provide entry-level job skills, and associate degrees that lead to transfer within the UNC System of 4-year colleges and universities and many private institutions.

## General Admission Requirements

- College CCP Admissions Application
- High School Transcript
- Verification Form

## Paralegal Technology Pathway

### Eligibility Requirements

- High School Junior or Senior
- Unweighted GPA of 2.8 or higher, **OR**, demonstrate college readiness in English, reading and math on approved assessments.
- If GPA is below 2.8, principles/designees can waive the GPA and provide rationale for waiver.



## About the Paralegal Technology Pathway:

This pathway is a set of courses that students can take to earn a certificate toward the Associate of Applied Science Paralegal Technology Degree/Diploma. These courses prepare students to work in assisting lawyers in legal matters by communicating with clients, witnesses, opposing counsel, and court personnel. They may schedule meetings, prepare documents for trial and review and summarize depositions and trial transcripts.

## Median Annual Wage for Paralegals and Legal Assistants \$46,920 NCCareers.org

## You will learn:

- The role of a paralegal/legal assistant
- Legal regulations/reasoning, ethics, case analysis, terminology, etc.
- Aspects of legal writing: locating, analyzing, applying, and updating sources of law, including proper citation
- Concepts related to individual rights created by statute
- Issues related to property law & real estate transactions
- Issues related to domestic relationships: marriage, child custody, support, adoption, violence, etc.

## Possible Job Titles:

- Paralegal
- Legal Assistant

## Possible Employment Opportunities:

- Banks
- Law Firms
- Insurance Companies
- Real Estate Companies

Paralegal Technology Certificate				
Sem	Title	Class	Lab	Credit
FA	LEX 110 Intro to Paralegal Study	2	0	2
SP	LEX 120 Legal Research/Writing I	2	2	3
SU	LEX 130 Civil Injuries	3	0	3
FA	LEX 150 Commercial Law I	2	2	3
FA	LEX 210 Real Property I	3	0	3
SU	LEX 240 Family Law	3	0	3
<b>Total Semester Hours Credit for Certificate</b>				<b>17</b>

For more information, contact: Trish Holsten, Secondary Partnerships Director

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# CONNECTING HIGH SCHOOL, COLLEGE, AND CAREER



## High School (electives)

## CCP Dual Enrollment (college/HS concurrently)

## After High School (post-graduation)

### High School

#### COMPLETE GRAD REQ:

- English (4), Math (4), Social Studies, Science (3), Health/PE (1), electives

#### SUGGESTED HS ELECTIVES:

- Law & Justice I & II
- CCP electives

### WCC Paralegal Pathway

#### CCP JR YR SUGGESTED:

- LEX 110 Intro to Paralegal Study
- LEX 120 Legal Research/Writing I
- LEX 150 Commercial Law
- LEX 130 Civil Injuries

#### CCP SR YR SUGGESTED:

- LEX 210 Real Property I
- LEX 240 Family Law I

### WCC Paralegal AAS Degree

#### GENERAL ED

- English, Math, Social Science, Humanities/FA

#### PARALEGAL CLASSES:

- Law Office Mgt/Tech
- Civil Litigation I
- Criminal Law and Procedure
- Wills, Estates & Trusts
- Legal Research/Writing II
- Investigat. & Trial Prep
- Admin Law
- Real Property II
- Bankruptcy & Collections
- Ethics & Professionalism
- Work-Based Learning I
- Major elective

#### ADDITIONAL REQ CLASSES:

- College Student Success
- Intro to Computers
- Principles of Financial Acct

